CENTRAL WAREHOUSING CORPORATION
केंद्रीय भंडारण निगम
A GOVERNMENT OF INDIA UNDERTAKING

WAREHOUSE MANAGEMENT SOLUTION

TARIFF FIXATION

(User Manual)

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Tariff Fixation

The warehouse manager can request a new tariff of a particular commodity for a specific weight range through the Tariff fixation functionality.

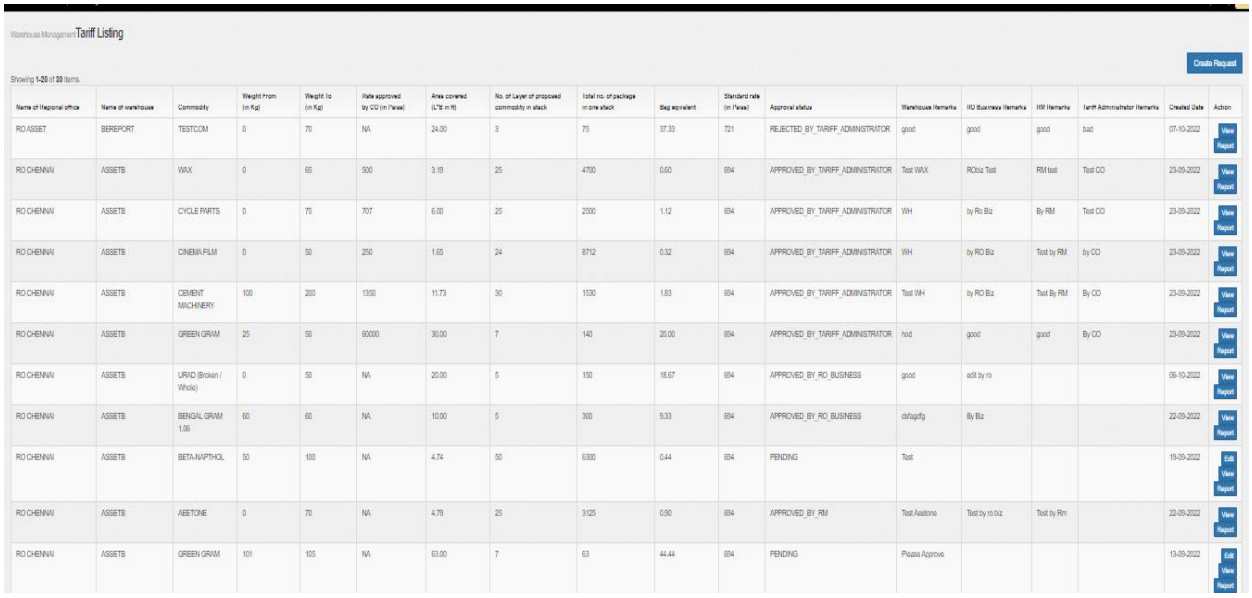
User- WHM

1. Create Request

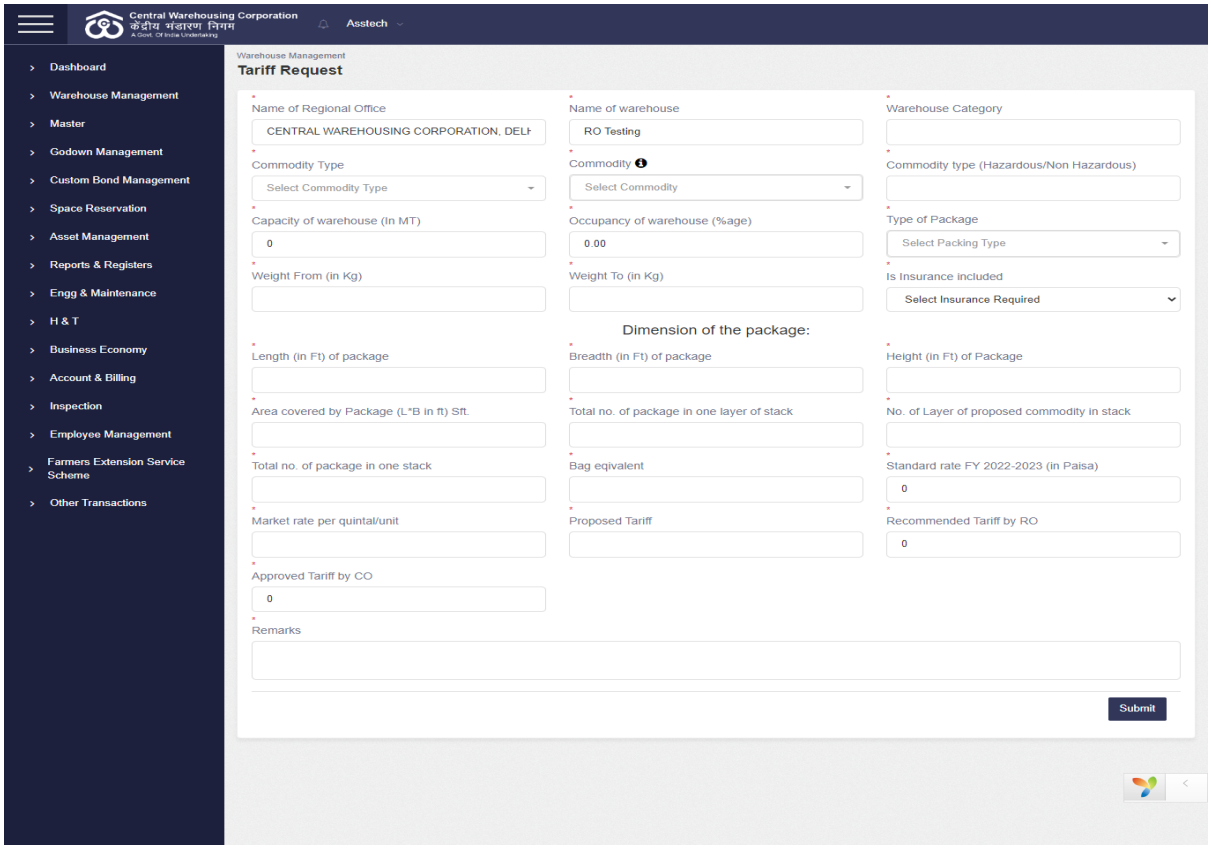
- The user can click on the warehouse management menu's Tariff Request listing WH option.

Warehouse Management >> Tariff request listing WH

- By clicking on the same, the user will be redirected to the following screen:



- Here the user can see the listing screen displaying the tariff requests created thus far.
- The user can click on the Create Request button given at the top right corner.
- By clicking on the same, the user will land on the following screen:



- The user will enter the following fields:
  - Commodity type*
  - Commodity*
  - Type of package*
  - Weight from(kg) *
  - Weight to(kg) *
  - Is insurance included*
  - Length of package (in ft.) *
  - Breadth of package (in ft.) *
  - Height of package (in ft.) *
  - No. of layer of proposed commodity in stack*
  - Market rate per quintal/unit*
  - Remarks*
  - Document upload

Note:

- ***All the fields with the "*" sign are mandatory.***
- ***The following fields will remain disabled in the warehouse login as these fields will be filled by RO Business, RM, and CO respectively.***
  - ***Recommended Tariff by RO***
  - ***Approved Tariff by Co***

- The remaining fields will be auto-populated based on the calculations.
- After filling in the above fields, the user will click on the Submit button and the request will be forwarded to RO Business for further action.
- Once done, the user can take the following actions on the particular request:
    - Edit:
        - The user can edit the following fields:
            - Weight from(kg) *
            - Weight to(kg) *
            - Is insurance included*
            - Length of package (in ft.) *
            - Breadth of package (in ft.) *
            - Height of package (in ft.) *
            - No. of layer of proposed commodity in stack*
            - Market rate per quintal/unit*
                - After filling in the above particulars, the user can click on the Update button.
    - View:
        - The user can view the request details by clicking on this button.
    - Report:
        - The user can view the details and status of each request in the report format.

Note: The "Edit" button will be disabled once the request is forwarded to the RM by RO Business.

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Region : RO ASSET

Warehouse : BEREPORT

Warehouse Address : DELHI

TARIFF KODO MILLET COMMODITY REPORT

Region	Warehouse	Commodity Name	Packing Type	Weight From (in Kg)	Weight To (in Kg)	Insurance	Length (in Ft)	Breadth (in Ft)	Height (in Ft)	Area Covered (L*B in ft)	Bag Eqivalent	Standard Rate (in Paisa)	No. of Layer in a stack	Tariff Amount (in Paisa)	Approval Status	Remarks	Role Name	Status Change Date
RO ASSET	BEREPORT	KODO MILLET	BAG	0	50	YES	6.00	5.00	3.00	30.00	17.50	721	8	12618	PENDING	good	WH	Oct 12, 2022

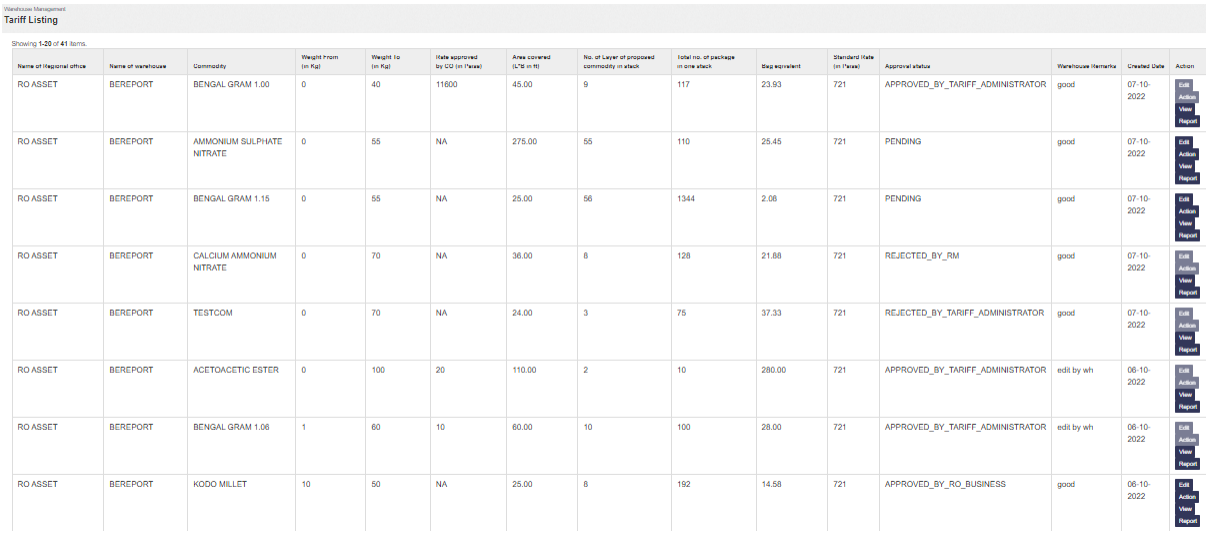
2. Forward request to RO Business

User- RO Business

- The user can click on the Tariff Request listing RO option from the Warehouse management menu.

  Warehouse Management >> Tariff request listing RO

- By clicking on the same, the user will be redirected to the following screen:



Warehouse Management

Tariff Listing

Showing 1-20 of 41 items.

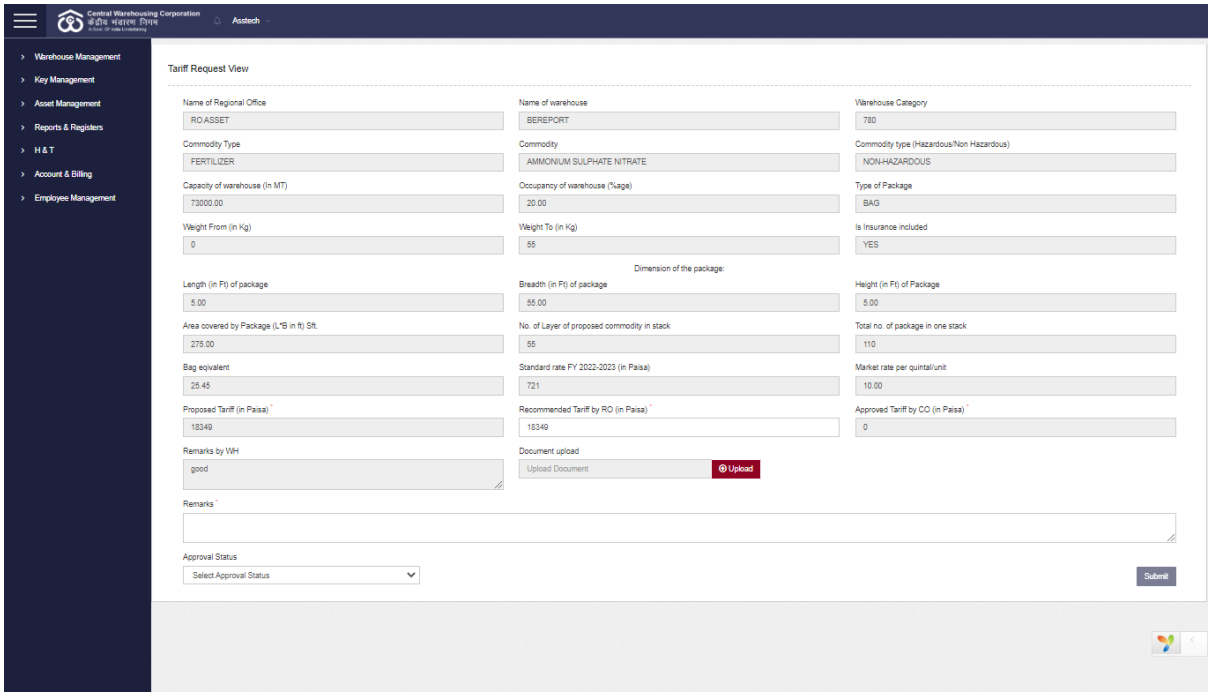
Name of Regional office	Name of warehouse	Commodity	Weight from (in Kg)	Weight to (in Kg)	Rate approved by CO (in ₹/sqa)	Area covered (LTB in ft)	No. of Layer of proposed commodity in stack	Total no. of package in one stack	Bag equivalent	Standard Rate (in ₹/sqa)	Approval status	Warehouse Remarks	Created Date	Action
RO ASSET	BEREPORT	BENGAL GRAM 1.00	0	40	11600	45.00	9	117	23.93	721	APPROVED_BY_TARIFF_ADMINISTRATOR	good	07-10-2022	Edit Action View Report
RO ASSET	BEREPORT	AMMONIUM SULPHATE NITRATE	0	55	NA	275.00	55	110	25.45	721	PENDING	good	07-10-2022	Edit Action View Report
RO ASSET	BEREPORT	BENGAL GRAM 1.15	0	55	NA	25.00	56	1344	2.08	721	PENDING	good	07-10-2022	Edit Action View Report
RO ASSET	BEREPORT	CALCIUM AMMONIUM NITRATE	0	70	NA	36.00	8	128	21.88	721	REJECTED_BY_RM	good	07-10-2022	Edit Action View Report
RO ASSET	BEREPORT	TESTCOM	0	70	NA	24.00	3	75	37.33	721	REJECTED_BY_TARIFF_ADMINISTRATOR	good	07-10-2022	Edit Action View Report
RO ASSET	BEREPORT	ACETOACETIC ESTER	0	100	20	110.00	2	10	280.00	721	APPROVED_BY_TARIFF_ADMINISTRATOR	edit by wh	06-10-2022	Edit Action View Report
RO ASSET	BEREPORT	BENGAL GRAM 1.06	1	60	10	60.00	10	100	28.00	721	APPROVED_BY_TARIFF_ADMINISTRATOR	edit by wh	06-10-2022	Edit Action View Report
RO ASSET	BEREPORT	KODO MILLET	10	50	NA	25.00	8	192	14.58	721	APPROVED_BY_RO_BUSINESS	good	06-10-2022	Edit Action View Report

- Here, the user can see the listing screen displaying the approved and the requests pending action.
- The user can take the following action on the pending requests:
  - Edit
  - Action
  - View
  - Report

  - Edit: The user can edit the following fields:
    - Weight from(kg) *
    - Weight to(kg) *
    - Is insurance included*
    - Length of package (in ft.) *
    - Breadth of package (in ft.) *
    - Height of package (in ft.) *
    - No. of layer of proposed commodity in stack*

- Market rate per quintal/unit*
    - After filling in the above particulars, the user can click on the Update button.

- Action: The user can take the following action on a request forwarded by the WHM.
    - The user can fill in the “Recommended Tariff by RO” field and remarks.
    - Document upload
    - Once done, the user will select any of the following options from the “Approval status” dropdown:
        - Forward
        - Rejected
            - If the user rejects the request, the status of the same is updated as “rejected” in the listing screen of both RO Business as well as WHM.
            - The user forwards the request to the RM by selecting “forward” option from the dropdown.
            - Once done, the user will click on the Submit button to forward the request and the status of the same will be updated accordingly.



Note: The Edit and Action buttons will be disabled once the RM forwards the request to CO.

- View:
  - The user can view the request details by clicking on this button.
- Report:
  - The user can view the details and status of each request in the report format.

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RO ASSET	BEREPORT	KODO MILLET	BAG	0	50	YES	6.00	5.00	3.00	30.00	17.50	721	8	12618	PENDING	good	WH	Oct 12, 2022
RO ASSET	BEREPORT	KODO MILLET	BAG	0	50	YES	6.00	5.00	3.00	30.00	17.50	721	8	12618	APPROVED_BY_RO_BUSINESS	good	RO_BUSINESS	Oct 12, 2022

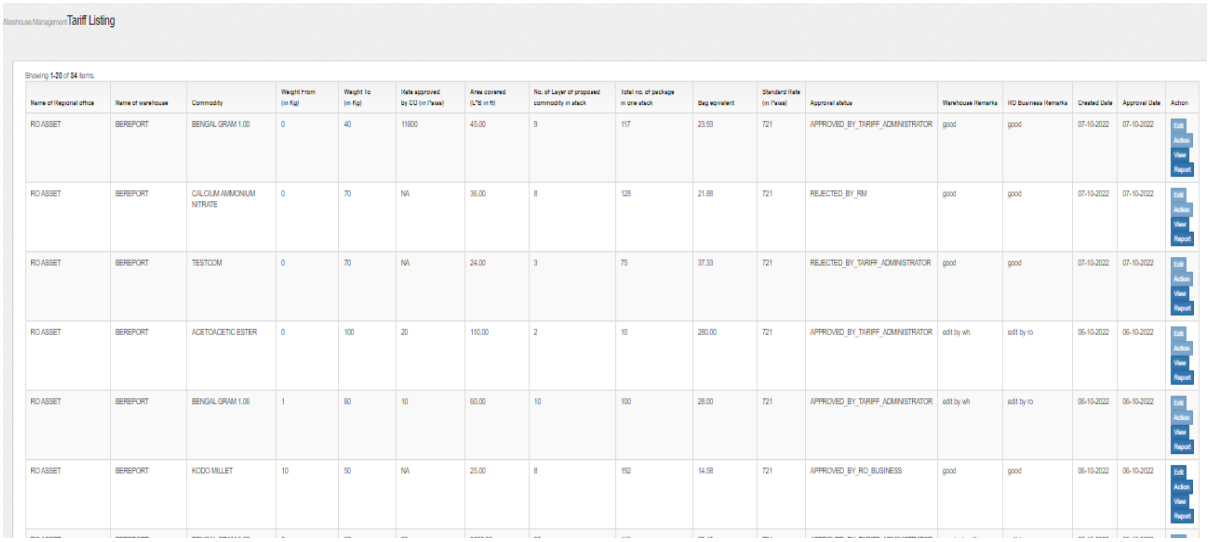
3. Forward request to RM

User- RM

- The user can click on the Tariff Request listing RO option from the Warehouse management menu.

  Warehouse Management >> Tariff request listing RO

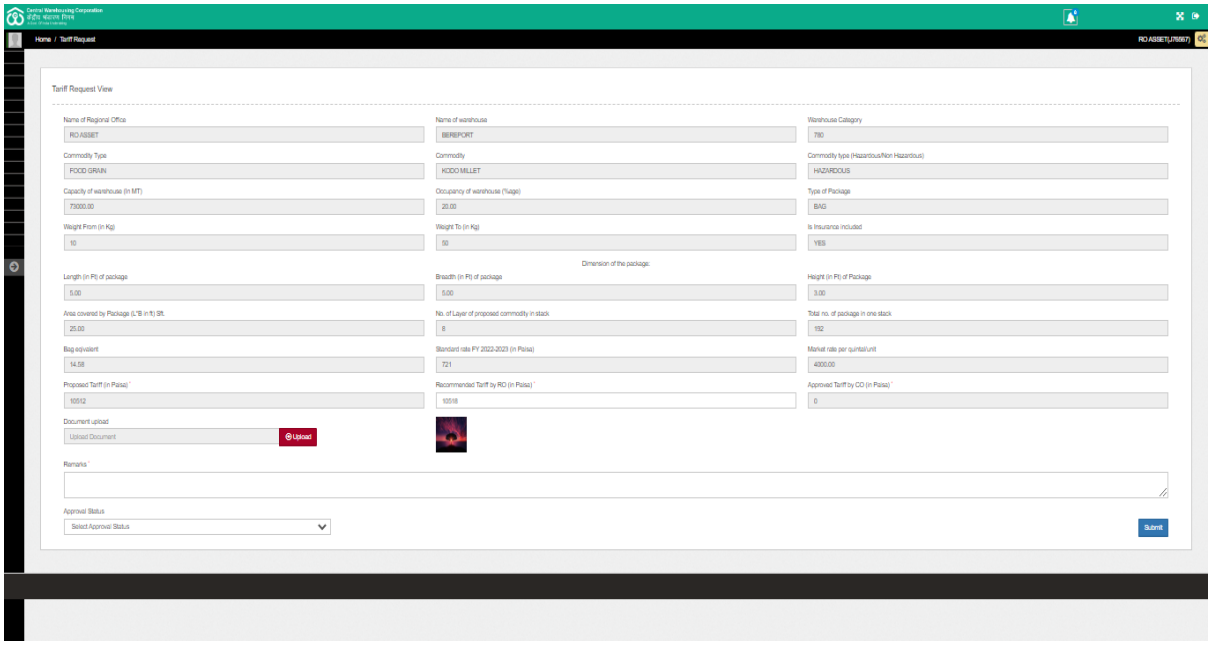
- By clicking on the same, the user will be redirected to the following screen:



- Here, the user can see the listing screen displaying the approved and the requests pending action.
- The user can take the following action on the pending requests:
  - Edit
  - Action
  - View
  - Report
    - Edit: The user can edit the following fields:
      - Weight from(kg) *
      - Weight to(kg) *
      - Is insurance included*
      - Length of package (in ft.) *
      - Breadth of package (in ft.) *
      - Height of package (in ft.) *
      - No. of layer of proposed commodity in stack*
      - Market rate per quintal/unit*

- After filling in the above particulars, the user can click on the Update button.

- Action: The user can take the following action on a request forwarded by the RO Business.
  - The user can fill in the "Recommended Tariff by RO" field and remarks.
  - Document upload
  - Once done, the user will select any of the following options from the "Approval status" dropdown:
    - Forward
    - Rejected
      - If the user rejects the request, the status of the same is updated as "rejected" in the listing screen of WHM, RO Business as well as RM.
      - The user forwards the request to the CO by selecting "forward" option from the dropdown.
      - Once done, the user will click on the Submit button to forward the request.



Note: The Edit and Action buttons will be disabled once the CO takes action on the forwarded request.

- View:
  - The user can view the request details by clicking on this button.
- Report:
  - The user can view the details and status of each request in the report format.

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RO ASSET	BEREPORT	KODO MILLET	BAG	0	50	YES	6.00	5.00	3.00	30.00	17.50	721	8	12618	APPROVED_BY_RO_BUSINESS	good	RO_BUSINESS	Oct 12, 2022
RO ASSET	BEREPORT	KODO MILLET	BAG	0	50	YES	6.00	5.00	3.00	30.00	17.50	721	8	12618	APPROVED_BY_RM	good	RO	Oct 12, 2022

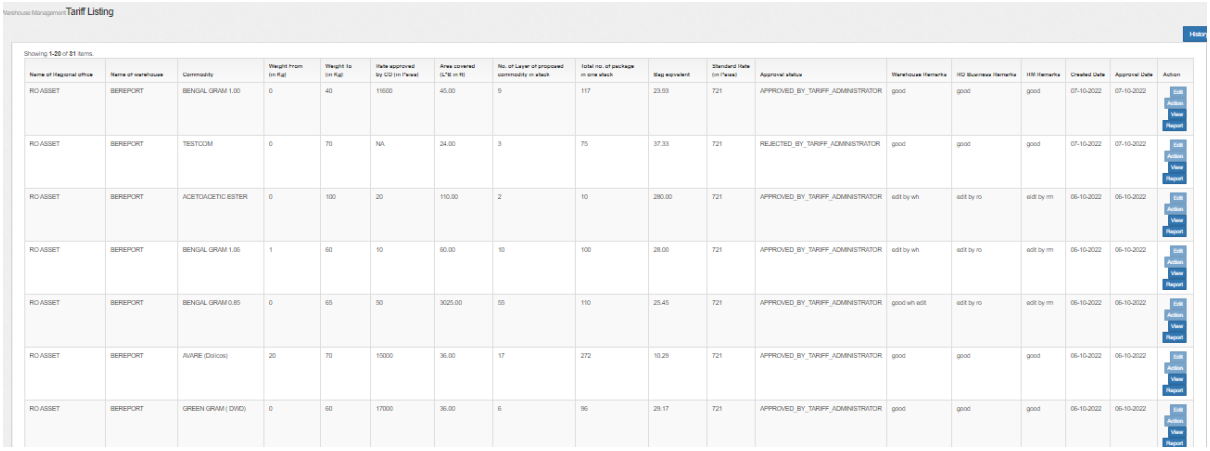
4. Forward request to CO

User- CO

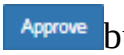
- The user can click on the Tariff Request listing RO option from the Warehouse management menu.

Warehouse Management >> Tariff request listing CO

- By clicking on the same, the user will be redirected to the following screen:



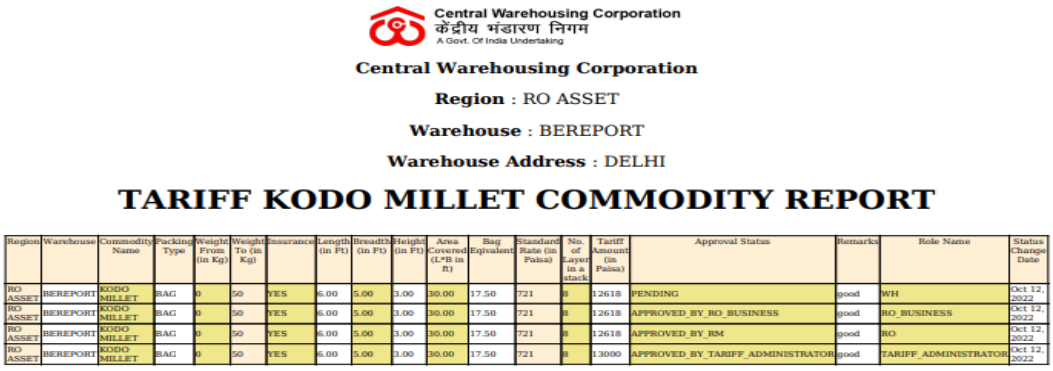
- Here, the user can see the listing screen displaying the approved and the requests pending action.
- The user can take the following action on the pending requests:
    - Edit
    - Action
    - View
    - Report
        - Edit: The user can edit the following fields:
            - Weight from(kg) *
            - Weight to(kg) *
            - Is insurance included*
            - Length of package (in ft.) *
            - Breadth of package (in ft.) *
            - Height of package (in ft.) *
            - No. of layer of proposed commodity in stack*
            - Market rate per quintal/unit*
                - After filling in the above particulars, the user can click on the Update button.

- Action: The user can take the following action on a request forwarded by the WHM.
    - The user can fill in the “Approved Tariff by CO” field and remarks.
    - Document upload
    - Once done, the user will select any of the following options from the “Approval status” dropdown:
        - Approved
        - Rejected
            - If the user rejects the request, the status of the same is updated as “rejected” in the listing screen of WHM, RO Business, and RM.
            - The user forwards the request to the CO by selecting “forward” option from the dropdown.
            - Once done, the user will click on the 

button.

Note: The Edit and Action buttons will be disabled once the CO takes the action on the forwarded request.

- View:
    - The user can view the request details by clicking on this button.
- Report:
    - The user can view the details and status of each request in the report format.



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RO ASSET	BEREPORT	KODO MILLET	BAG	0	50	YES	6.00	5.00	3.00	30.00	17.50	721	8	12618	APPROVED_BY_RM	good	RO	Oct 12, 2022
RO ASSET	BEREPORT	KODO MILLET	BAG	0	50	YES	6.00	5.00	3.00	30.00	17.50	721	8	13000	APPROVED_BY_TARIFF_ADMINISTRATOR	good	TARIFF_ADMINISTRATOR	Oct 12, 2022